MEMORANDUM

DATE: July 7, 2020

TO: AUTHORITY MEMBERS & GENERAL PUBLIC

FROM: SUPERINTENDENT GREGORY P. WINSTON

RE: AUTHORITY MEETING—Change of date

Please be advised that the regularly scheduled meeting of the New River Valley Regional Jail Authority has been changed from Friday, July 10, 2020 until **Friday**, **July 17, 2020**.

The meeting will begin at 10:00 a.m. in the Admin Conference Room at the Regional Jail.

The following committee meeting will be held:

Finance Committee: 9:30 a.m. Admin Breakroom

Anyone desiring to speak before the Authority or present any subject matter for consideration should contact the Superintendent prior to the commencement of the meeting. Any person desiring special accommodations in order to attend or participate in this meeting should notify the Superintendent in advance of the meeting so that conditions can be met.